

**PORTFOLIO HOLDER DECISION RECORD SHEET**

**Name of decision maker:** Cllr Margaret Griffiths

**Portfolio:** Housing

**Date of Portfolio Holder Decision:**

**NOT FOR PUBLICATION**

**Title of Decision:** Delegation of Award of Contract to the Assistant Director of Housing for the temporary propping and engineers consultancy fees over the permitted £50k per contractor in relation to the Cantilever single balcony project

**Part II**

**Decision made and reasons:**

**Decision:**

To delegate authority to the Assistant Director – Housing, to award contracts for the temporary propping and engineers consultancy fees for the Cantilever single balcony project, in consultation with the Portfolio Holder for Housing.

**Reason:**

In 2012 Blackpool had a walkway collapse on one of their housing properties, fortunately there were no fatalities. Dacorum then acted quickly and propped all their walkways that showed that the reinforcement bar was in the incorrect position.

We have now started scanning and temporarily propping any cast in situ single balconies to flats. So as to carry out the work in a timely manor we have engaged a Structural Engineer – Glasspool and Thasis and two contractors to carry out the propping work M&R and RE Lay. We hope that all the work will be under £50k for each contractor however in the event that this maybe exceeded, so as not to slow down the progress we would like to ask if this is possible.

It is essential that there is no delay to this work for health and safety reasons and the hi profile nature (there have already been articles in the Gazette and a single balcony collapsed in April in Poole). We want to carry out the work as efficiently as possible It would be in the best interests of the Council's reputation that the works continue with the same contractor and without going through a long procurement process

**Reports considered: (here reference can be made to specific documents)**

None

**Officers/Councillors/Ward Councillors/Stakeholders Consulted:**

Assistant Director Elliott Brooks, Group Manager Fiona Williamson and Lead Officer Adrian Hoole

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<b>Monitoring Officer comments:</b>	The Council's Constitution allows the delegation of executive decisions to a single identified officer.
<b>Deputy S151 Officer comments:</b>	Contracts awarded under this delegated authority must be contained within approved budgets.
<b>Implications:</b>	
<b>Risk:</b>	If delegated authority is not given there is a risk that the work will not be able to continue. There is a health and safety implication, we can not be sure that the balconies would not collapse if they were not supported as soon as possible. This could be damaging to the councils reputation.
<b>Financial</b>	Each of the contracts is expected to be in the region of £50k plus,
<b>Value for Money:</b>	We have used the structural engineer for many years and have competitive rates. Their invoices are itemised and checked thoroughly. The temporary propping prices were compared against another companies and are competitive.

<b>Portfolio Holders Signature:</b>
<b>Date:</b>
<b>Details of any interests declared and any dispensations given by the Standards Committee:</b>

<b>For Member Support Officer use only</b>	
Date Decision Record Sheet received from portfolio holder: 16/06/2014	
Date Decision Published: 16/06/2014	Decision No:027
Date of Expiry of Call-In Period: 23/06/2014	
Date any Call-In received or decision implemented: 16/06/2014	